REEL LABELING SPECIFICATION

1. THIS DOCUMENT DEFINES THE REQUIREMENTS FOR LABELS THAT APPEAR ON REELS FOR HIGH VOLUME PRODUCTION ORDERS.

2. THE STANDARD LABEL SHALL CONSIST OF Z-COMMUNICATIONS P/N (PART NUMBER), DATE CODE, QUANTITY, CUSTOMER AND CUSTOMER PO (PURCHASE ORDER) WHERE:

   Z-COMMUNICATIONS P/N IS AN ALPHANUMERIC CODE (8 CHARACTERS IN LENGTH) ASSIGNED TO EACH PRODUCT MANUFACTURED BY THE COMPANY.

   DATE CODE IS A NUMERIC CODE (4 CHARACTERS IN LENGTH AND DENOTED AS "WWYY" WHERE "WW" REPRESENTS THE MANUFACTURING WORK WEEK WHOSE VALUE LIES BETWEEN 01-52 AND "YY" REPRESENTS THE LAST TWO DIGITS OF THE MANUFACTURING WORK YEAR) INDICATING THE TIME THE PRODUCTS WHERE MANUFACTURED.

   QUANTITY IS A NUMERIC CODE REPRESENTING THE TOTAL NUMBER OF COMPONENTS PRESENT ON THE PARTICULAR REEL IN UNITS.

   CUSTOMER IS AN ALPHANUMERIC CODE (UP TO 6 CHARACTERS IN LENGTH) THAT REPRESENTS THE CUSTOMER'S NAME.

   CUSTOMER PO (PURCHASE ORDER) IS AN ALPHANUMERIC CODE (UP TO 10 CHARACTERS IN LENGTH) THAT DENOTES THE CUSTOMER'S PURCHASE ORDER NUMBER.


4. THE LABEL USED SHALL NOT EXCEED 4" X 2.75" IN DIMENSION AND SHALL INCLUDE THE COMPANY'S CORPORATE CONTACT INFORMATION. PREFERRED LABEL IS AVERY K-5522.

5. ALL INFORMATION CITED IN PARAGRAPHS 1-4 SHALL APPEAR IN SIMILAR FASHION TO THE LABEL REPRESENTED BELOW:

   Z-Communications, Inc.
   14118 Stowe Dr. Ste B Poway, California 92064
   Phone (858) 621-2700 Fax (858) 486-1927
   email: sales@zcomm.com web: www.zcomm.com

   Z-COMM P/N: 12345678
   DATE CODE: "WWYY" CUSTOMER: "123456"*
   QUANTITY: "XXXX" CUSTOMER P.O.: "0123456789"

REFERENCE DOCUMENTS: 416-0001 AND 416-0002